

GOVT. PG COLLEGE RAJOURI

Minutes of Meeting of IQAC on 08-02-2023

A meeting of IQAC of the College was held in the office chamber of the Principal on 08/02/2023 at 1:00 Pm following members of IQAC were present:

1. Prof. Zamir Ahmed Mirza	Coordinator
2. Prof. mohd Iqbal Raina	Member
3. Dr. Mohd Ashaq	Member
4. Prof. Aasia Rashid Bhat	Member
5. Dr. Mohd Jameel	Member
6. Dr. Junaid Ahmed Jazib	Member
7. Dr. Mohd Akhlaq	Member
8. Prof. Amjed Khan Bhatti	Member
9. Prof. Asif Aejez Lone	Member
10. Sh. Anuj Bali	Member

Following agenda was discussed:

- 1) Submission of AQAR 2021-22.
- 2) Allotment of different criteria to different members of IQAC
- 3) Co-option of staff members to IQAC members to extend help in preparing AQAR 2021-22.
- 4) Proposal for creation of infrastructure required in the College.
- 5) Other College related issues.

It was unanimously resolved as under:

- 1) The date was fixed for preparation of AQAR 2021-22 as 20/03/2023.
- 2) The due AQAR shall be prepared and submit in due time. The IQAC of the college was impressed upon to prepare AQAR in time. The members of IQAC were allotted different criteria and staff members who help them in collecting and preparing data for compilation of AQAR 2021-22 under the supervision of Prof. Z.A. Mirza Coordinator IQAC of the College. The detail is as under:-

Criteria	Name of IQAC Member	Member co-opted to help the IQAC member
I	Prof. Mohd Iqbal Raina	(i) Dr. Mohd Khaliq (ii) Prof. Rabia Ch. (iii) Prof. Khalid Hussain Bhatti
II	Dr. Mohd Ashaq	(i) Dr. Anzar Ahmed (ii) Dr. Mohd Tufail (iii) Prof. Javied Iqbal
III	Prof. Asif Aejez Lone	(i) Dr. Azher Javed (ii) Dr. Gulshan Rashid Bhat (iii) Sh. Anuj Blai
IV	Dr. Mohd Jameel	(i) Prof. Qamar Rubani Ch. (ii) Dr. Shiraz Ahmed (iii) Prof. Mohd Altaf (HOD Geology)
V	Dr. Junaid Ahmed Jazib	(i) Prof. Altaf Hussain (HOD Education) (ii) Dr. Junaid Ahmed (iii) Dr. Zaheer Ahmed



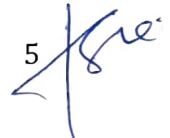



1. Mirza 2. Raina 3. Ashaq 4. Bhat 5. Jameel 6. Jazib

VI	Dr. Akhlaq Ahmed	(i) Prof. Shabir Hussain (ii) Dr. Nawaz Ahmed (iii) Prof. Arvind Sharma
VII	Prof. Amjed Khan Bhatti	(i) Prof. Aasia Rashid Bhat (ii) Prof. Supriya Gupta (iii) Prof. Satish Kumar

It was also resolved in the meeting that:

- (1) The Solid Waste Management pits constructed near the Boys & Girls hostels of the College shall be renovated and upgraded.
- (2) The Vermi compost pits shall be renovated & upgraded.
- (3) A proposal shall be prepared and be sent for the installation of solar panels in the college campus so that the load on electricity shall be shifted to alternate solar energy.
- (4) The flash / street lights are required to be installed in the College campus.

Minutes of the meeting submitted to worthy Principal for approval.

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6 7  8  9. 

Minutes of Meeting

A meeting of college Advisory and Development & Planning committees were held in the office of the principal under his supervision on 29/11/2022 at 12:0 Noon. Agenda of the meeting was:-

- (1) Functioning of CCTV cameras and surveillance system of college
- (2) Purchase of barbed/cobra wire for the protection of tress passing.
- (3) Auction of scrapes & un-used dumped material in the campus.
- (4) Auction of unwanted trees from the botanical garden.
- (5) Auction of News papers.
- (6) Purchase of Inverter for the College Library (Double battery)
- (7) Water supply/sanitary fitting for Chemistry labs.

It was Unanimously resolved ^{P-20} in the meeting that the broken CCTV cameras cable be replaced and required no. of high resolution ~~of~~ cameras be purchased and ^{be} installed at important places - Girls hostels, boys hostels, back side of Chemistry, front Gate, etc. so that the College campus be retained at scanning / watching for smooth functioning.

2. There is ^{often} trespassing in the college campus by the inhabitants (from back-side) along the sides of physical sciences library and principal quarters, etc. The common trespassing ^{can} be protected by using Cobra wires. It was resolved that required cobra wire be purchased to protect the trespassing & nuisance in the campus.

3. There is a huge quantity of unused scrapes present in boys hostel of the college and need to be auctioned. The auction committee
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shall be requested to do ^{the} the
needful ~~and~~ auction the un-used
material. There is enough no. of
scraps of broken desks be auctioned
so that the space be made
available to the stakeholders and
other materials.

4. There are some trees as reported
by the Head, department of botany
which are destroying/damaging the
useful plants of the botanical garden.
The unwanted trees are required
to be cut so that the plants
required for practical (Experimental)
purposes be saved.

5. Auction of News papers of Library.
There are large no. of old news
papers have been dumped in
the library occupying large space.
These news papers of library
shall be auctioned/ disposed
off after completing codal formalities.
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There is a need of an inverted along with two batteries be purchased for the library so that working of library be made smooth. The students who are reading in library also represented many times for un-interrupted light in library reading rooms.

7. The HOD Chemistry represented regarding non availability of water supply in Chemistry lab. The repair of sanitary fitting in the dept. is required so that experimental work be done in the lab.

8. Two dust bins are urgently required for the college. Prof.

M.A. Dar, convenor beautification committee shall arrange from the municipality & installed in the campus.

1. 2. 3. 4. 5. 6.
7. 8. 9. 10. 11. 12.

GOVT. PG COLLEGE RAJOURI

Minutes of Meeting of Advisory Committee held on
30-12-2022 at 10:30 AM

A meeting of College Advisory Committee was held in the office chamber of the Principal on 30-12-2022 at 10:30 AM. Agenda of the meeting was College related issues;

- (i) Payment to the Computer knowing helper for preparation of students profile and RR of UG Semester-I, III & V for the session, 2022-23. In this regard it was unanimously resolved that the person engaged for the preparation may be paid as per the rates already paid by the previous Principal for the actual days he has worked on the mustered roll.
- (ii) Payment to the sweeper, worked in the Girls Hostels. Since the College is short of sweepers. The college has huge infrastructure viz; Two well functional boys hostels, two well functional Girls Hostels, Bio-sciences block, Main Arts Block, Administrative block, Sports block, physical sciences block, Multipurpose Hall block, Old Girls hostel block new MCA block, lawns, Main roads etc. presently college has only 04 (03 daily wagers & 01 permanent) sweeper who are insufficient for proper cleaning of the College. The female sweeper engaged for College Girls hostel shall be paid on mustered rolls prepared for actual days of work she did in the hostel. The concerned warden (s) shall mark her attendance and prepare the mustered roll so that the worker (sweeper) be paid in time as per the rates/ wages of unskilled labour. Further a letter to the administrative department shall be written regarding engagement of sweeper in hostels.
- (iii) The newly constructed Girls Hostel (under MPDP) was recently handed over to the College. The hostel has seepage and leakage of water damaging the building. The concerned agency/ company may be asked to get repair and do the necessary replacement of sanitary fittings/ equipments so that the building made under MPDP may be saved till repair the pending payment shall not be released.
- (iv) Regarding students discipline. It is seen that the regular student of the College are using android mobiles very commonly in the College campus, ignoring classes and teachers. The attendance of the students in the classes is very low. In this context teams of teachers shall be made to check the students in the campus and in the classes. Uniform of students shall be checked strictly. If some students ^{are} found without uniform in the class, the concerned teacher is responsible and is answerable.

A. Committee for Physical Sciences/Multipurpose Hall

- (1) Dr. Bashir Ahmed
- (2) Prof. Mohd Sadeeq
- (3) Prof. Assadullah Khan
- (4) Prof. Z.A. Mirza (Coordinator, I & A c)
- (5) Prof. N. P. Sharma
- (6) Dr. Taseem Ahmed
- (7) Dr. Gulshan ^{Rashid} Bhat
- (8) Prof. Fatima Parveen
- (9) Prof. Robina Kousser
- (10) Prof. Attiya Sayeed.















B. Committee for Arts Block:

- (1) Prof. Abdul Karim
- (2) Dr. Mohd Saleem Wani
- (3) Dr. Shakeel Ahmed
- (4) Dr. Mohd Ashaq
- (5) Dr. Abdul Khaliq
- (6) Dr. Anzar Ahmed
- (7) Prof. Qamar Rubani

C. Committee for Bio-Science & Old Girls Hostel.

- (1) Dr. Anwer Shah
 - (2) Prof. Ghulam Abass
 - (3) Dr. Shamim Akhter
 - (4) Prof. Aasia Rashid Bhat
 - (5) Dr. Mohd Sajar
 - (6) Dr. Junaid Ahmed Jazib
 - (7) Prof. Amit Bhalla
 - (8) Dr. Sheraz Ahmed
 - (9) Dr. Ghulam Abass
 - (10) Dr. Nazaket Hussain
- (v) All the staff of the College who are free shall monitor the students discipline (Uniform and use of mobile) in the campus of the College.
- (vi) College Development and Planning Committee shall check the proper functioning of water coolers/ washrooms in the College campus and submit the requirement regarding repair/ renovation accordingly if required.
- (vii) The Chowkidars/ gate Keepers shall be strictly directed not to allow the outsiders/ tress passers without the permission of the undersigned.
- (viii) All the activities (curricular & co-curricular shall be conducted, with prior approval of the advisory committee and IQAC of the College. the activities shall be conducted by involving the free faculty and their own class students of the said activity is beneficial for the students.

Signature of Committee Members

- | | | |
|-------------------------------|----------|---|
| 1. Prof. Javed Iqbal Mughal | Convener |  |
| 2. Dr. Anwer Shah | Member |  |
| 3. Dr. Bashir Ahmed | Member |  |
| 4. Prof. Mohd Sadeeq | Member |  |
| 5. Prof. Assadullah Khan | Member |  |
| 6. Prof. Zamir Ahmed Mirza | Member |  |
| 7. Prof. Nater Parkash Sharma | Member |  |
| 8. Prof. Abdul Karim | Member |  |
| 9. Dr. Mohd Sajar | Member |  |
| 10. Dr. Shamim Akhter | Member |  |
| 11. Prof. Mohd Iqbal Raina | Member |  |
| 12. Prof. Mohd Saleem Wani | Member |  |
| 13. Prof. Aasia Rashid Bhat | Member |  |
| 14. Mr. Rakesh Puri | Member |  |
| 15. Mr. Anuj Bali | Member | |

Govt. P.G. College Rajouri

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Minutes of Meeting on 14-01-2023
at 11:0 AM.

A meeting of all HODs of Science departments ^{was held} in the office chamber of the Principal on 14-01-2023 at 11:0 AM.

The agenda of the meeting was; -

=> Research Activities in the Colleges (Science and Computer Applications in GDC Rajouri).

It was resolved in the meeting that; -

1). The ^{Head} Sciences departments of the College have been requested to show/give willingness regarding initiation of research activities from the ~~current~~ session 2023-24. They were asked to submit the available infrastructure and instruments in the department presently. ~~More~~ The other important research instruments shall be communicated so that requirement shall be placed before

the administrative department for procurement

Following departments have shown their willingness to initiate the research activities from the session 2023-24.

- ① PG Department of Chemistry.
- ② PG Dept. of Physics
- ③ PG Dept. of Geography.
- ④ PG Dept. of Computer Sciences

Other sciences departments shall start from the subsequent phases. The above mentioned four departments shall be required to submit the faculty position and research instruments available in their respective departments. The list of other research instruments/equipments which shall be required to carry on research activities, shall also be communicated.

2) The heads of departments (above four) ^{mentioned} shall also prepare for the inspection to be carried on 16/01/2023. The inspection shall be conducted in blended mode. The heads of

department (above four) shall P-2/3
com. get ready / cleaned the department
and all the faculty shall be available
to display their instruments / equipments
to the inspecting committee.

Minutes of the meeting Submitted
for approval -

1. Boof 2. Abdul 3. Amir 4. Kamran
5. Ali 6. Asad 7. Ali 8. Abdul
9. Ali 10. Ali 11. Ali

GOVT. PG COLLEGE RAJOURI



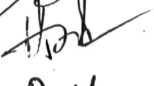


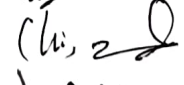

Minutes of Meeting
Dated 16-01-2023

A meeting of college Beautification College/ Development Committee was held on 16-01-2023. The agenda of the meeting was the minor repair and functioning of wash rooms in the college campus and installation of Invertors/ Batteries in the SC Girls Hostel & Library Blocks.

It was resolved unanimously in the meeting:

- (1) That the college plumber shall identify the washrooms where the repair is required and submit the requisition to the committee.
- (2) That the committee shall verify and work after completing all the codal formalities.
- (3) That to install inverter/ batteries in the SC Girls Hostel/ Library Block after the minor repair of Electricity wiring. The electrician of the college shall submit the requisition to the committee.
- (4) That to supply electricity and water connectivity to the washrooms constructed by Municipal council Rajouri in the old Girls Hostel Block.
- (5) That the committee shall invite short term/ Dasti Quotations from the authorized dealers at the earliest after completing all the required formalities so that students may not suffer.

The meeting ended with the vote of thanks by the Prof. M.A. Dar Convener and the submitted the minutes to the worthy Principal for approval.

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|----------------------------|----------|--|
| 1. Prof. Manzoor Ahmed Dar | Convener |  |
| 2. Prof. Zamir Ahmed Mirza | Member | |
| 3. Dr. Naseem Ahmed | Member | |
| 4. Prof. Asia Rashid Bhat | Member |  |
| 5. Prof. Riaz Ahmed | Member |  |
| 6. Prof. Qamar Rabani Ch. | Member |  |
| 7. Prof. Altaf Hussain | Member | |
| 8. Dr. Gulshan Rashid | Member |  |
| 9. Dr. Shiraz Ahmed | Member |  |
| 10. Mr. Tanwir Ahmed | Member |  |

Minutes of Meeting

Today on 11-03-2023, a meeting regarding the maintenance of Smart class Rooms held in the chamber of worthy Principal, Govt PG College Rayouri in which following Agenda discussed and resolution thereof passed.

Agenda.

Maintenance of Smart class Rooms

Resolution / Decision

1. The Committee shall conduct survey of classrooms where Smart boards are installed
2. The Committee shall submit report on or before 25th March for further n/a
3. Meanwhile an awareness workshop on how to use the Smart boards shall be conducted in which Dr. Salma Farooq and Prof Amjed Khan Bhatti shall be resource persons.
4. Two sessions shall be conducted to cover all staff members of college, the date of the one day workshop shall be announced later.

1. (M) [Signature]

2. Aman

3. (M) [Signature]

4. (M) [Signature]

Govt. P.G. College Rajouri

Minutes of meeting on 24/03/2023 at 11:0 AM

A meeting of College Advisory Committee was held on 24/3/2023 at 11:0 AM. The agenda of the meeting was;—

- 1) Organisation of International conference (Blended mode).

It was resolved in the meeting that;—

- An International Conference shall be organised in the College during 1st Week of May 2023. The conference shall be on multidisciplinary theme so that larger area will be covered and large no. of participation of faculty, scholars and students be benefitted.
- The name of Prof. Jawed Iqbal Mughal was proposed to be the convener of the conference and Dr. Bashir Ahmed be the organising secretary of the conference.
- The convener and organising secretary shall prepare the brochure of the conference, various committee and other relevant formalities within 15 days.
- The registration fee, date for collection of abstracts, etc shall be decided in the

next
meeting. The abstract book and other items - folder, bag, pen, pad, etc. Shall also be decided in the meeting.

- A core committee shall be constituted to work out the organization of the conference

- 1 ~~John~~
- 2 ~~John~~
- 3 ~~John~~
- 4 ~~Alan~~
- 5 ~~Alan~~
- 6 ~~John~~
- 7 ~~John~~
- 8 ~~John~~
- 9 ~~John~~
- 10
- 11
- 12 ~~John~~

GOVT. PG COLLEGE RAJOURI

Minutes of Meeting Dated 06-04-2023

A meeting of College Development Committee/ Purchase Committee was held on 06-04-2023 in the office chamber of the Principal to make the following deliberations on priority.

- (1) Purchase of sanitary items like jaroo, poccha, harpic, pipe, elbow, union and nipple for all the General Boys Hostels and SC Boys Hostel.
- (2) The electrical items for use in the department of Computer Sciences.
- (3) Purchase of key board channel for office use.

Keeping in view the aforesaid requirements the committee decided as follows.

All items shall be purchased from the market after codal formalities and detailed market survey at the lowest price. The items shall be purchased from the local market since they are instantly required by the above mentioned installation and the college management cannot wait for the same to be provided by GeM in view of the length of delivery period. The boarders of the Hostel are suffering due to poor cleanliness and the department of MCA is hard to run the classes in absence of the required electricity system. The committee, hence, unanimously decided to purchase the items as demanded by the Wardens of two Hostels and Head of MCA from the market at the lowest rate so that the things can go on uninterrupted.

Recommendations are submitted to the Principal for further necessary action as early as possible.

- | | |
|-------------------------------|----------|
| 1. Prof. Javed Iqbal Mughal | Convener |
| 2. Dr. Bashir Ahmed | Member |
| 3. Prof. Mohd Sadeeq | Member |
| 4. Prof. Nater Parkash Sharma | Member |
| 5. Prof Abdul Karim | Member |
| 6. Dr. Shamim Akhter | Member |
| 7. Mr. Rakesh Puri | Member |
| 8. Dr. Mohd Jameel | Member |
| 9. Prof. Amjed Khan Bhatti | Member |
| 10. Mr. Anuj Bali | Member |
| 11. Mr. Mohd Kafait | Member |



Gout. P.G. College, Rajouri

Minutes of Meeting on 01/11/2022.

A meeting of College Admission Committees for ^{UG} Sem-III & IV were held in the Office Chamber of the Principal on 01/11/2022 at 1:0 PM.

Agenda: 1) Admission to Sem-IV
2) Admission to Sem-III
3) Related Issues.

The Committees for admission to UG Semester III & IV were impressed upon the issues related to admission. The University of Jammu has already notified the start of admission as:-

- 1) UG Sem-IV, w.e.f. 31/10/2022
- 2) UG Sem-III, w.e.f. 3/11/2022

The venue for admission shall be as under in order to avoid rush and crowding.

- | | <u>Venue</u> |
|----------------------|-------------------|
| ① UG Sem-IV Science | → Chemistry Dept. |
| ② UG Sem-IV Arts | → History Dept. |
| ③ UG Sem-III Science | → Physics Dept. |
| ④ UG Sem-III Arts | → Conference Hall |

The committees shall be given refreshment for their extra time work as per the rates given to the committee members of UG Sem I for the session 2022-23.

The concerned committees shall strictly follow the eligibility criteria as per the University of Jammu's rules & regulations. The committees shall keep with them the shortages cases of the previous semester and details of credits passed by the students.

The committee members shall be provided with the one help each if not available in their concerned dept. The convener of the committee shall avail ~~the~~ and use the help/services of ~~the~~ local fund employees of their concerned dept. Any additional member can be co-opted on request.

Minutes of the meeting (Submitted for approval)

1. ~~Amr~~ 2. ~~Amr~~ 3. ~~Amr~~ 4. ~~Amr~~ 5. ~~Amr~~ 6. ~~Amr~~
7. ~~Amr~~ 8. ~~Amr~~ 9. ~~Amr~~ 10. ~~Amr~~ 11. ~~Amr~~ 12. ~~Amr~~ 13. ~~Amr~~
14. ~~Amr~~ 15. ~~Amr~~ 16. ~~Amr~~ 17. ~~Amr~~ 18. ~~Amr~~
19. ~~Amr~~

OFFICE OF THE PRINCIPAL GOVT. DEGREE COLLEGE RAJOURI
(College with Potential for Excellence)

website: www.gpgcollegecrajouri.ac.in
email: gdcrajouri@gmail.com



No: GPGCR/2023/ 608
Dated: 17-4-2023

Subject: Utilization of College Local Funds-Revised Guidelines /Rules

Reference: Govt. Order No.109-JK (HE) of 2012 Dated: 28-04-2022

A meeting of College Development Committee (CDC) under the supervision of the Chairman of the committee Dr. Shamim Ahmed Azad was held in the Office Chamber of the Principal regarding the "utilization of College Local Funds" under New Guidelines issued by the Govt.Vide.No 109-JK(HE) of 2022 dated 28-04-2022 on 17th of April 2023 at 11 am .Following committee members were present in the meeting:

1. Principal of the College

Chairman

2. District Treasury Officer Rajouri

Member

3. Prof. Javed Iqbal Mughal

Member

4. Prof. Anwer Shah

Member

5. Dr. Shamim Akhter

Member

6. Mr. Mohd Kafait (JA)

Member

After the threadbare discussion regarding the agenda of the meeting and future requirement of the college, the Committee members have undergone thoroughly the proposal cum estimate prepared by the College Advisory Committee and submitted by the Principal of the college. The activity/items projected for the purchase are genuinely required for the smooth functioning of the College for the session 2023-24. Hence committee recommended the items/activity as mentioned below and authorized the College Principal to purchase/procure after completion of codal formalities during the session 2023-24. The detail of requirement of local funds is as follows:

Name of Fund	Name of activity	Estimated/approximately amount required in Rs.
College maintenance/Building fund	Replacement of broken window panes, fans, electrical /sanitary fitting items. Face lifting of College infrastructure	40000
Stationary fund	Purchase of stationary items like chalk, markers, attendance registers, College prospects, admission forms answer scripts for internal assessments , award rolls etc.	60000
Magazine fund	Printing of College Magazines and news letter	50000
R/R	Purchase of new papers , periodical and storage furniture, etc.	30000

Games/Sports Fund	Matting and red carpet for sports deptt sports material bats, ball, volley balls, badminton, etc. Maintenance of Play fields.	100000
M.V.Fund	Renewal of insurance and fitness	57000
Identity card	Purchase /lamination of Identity card of students	20000
Student Aid	Financial assistance to the poor ,destitute and orphan students	80000
Medical Aid	Purchase of medicines for first aid and minor equipment	3000
Lab .Fund	Renovation of labs , water supply repair for PG Department of Chemistry Purchase of urgent nature chemicals and LPG for labs	50000
Excursion	Picnic of College UG semester 1 st ,3 rd & 5 th students Picnic of College PG (Chemistry, MCA, Urdu &Arabic Subject tours	110000
Seminar	Organizational seminars , symposiums and cultural activities-purchase of refreshment, mementos, certificates, etc.	40000
Computer/Vocational	Purchase of antiviruses, software and internet bill charges.	20000
Furniture	Purchase of Almiras, chairs etc.	50000
Students Services	Maintenance of water cooler and water filter for students	10000
Misalliance Fund	Refreshment to guests, inspection team, members and members of various committees during meetings.	30000
Total		750000

1. Dr. Shamim Ahmed Azad (Principal)
2. Sh.Mohd Bashir (District Treasury Officer Rajouri)
3. Prof. Javed Iqbal Mughal
4. Prof. Anwer Shah
5. Dr. Shamim Akhter
6. Mr. Mohd Kafait (JA)

Chairman

Member

Member

Member

Member

Member

OFFICE OF THE PRINCIPAL GOVT. DEGREE COLLEGE RAJOURI

(College with Potential for Excellence)

website: www.gpgcollegecrajouri.ac.in

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No: GPGCR/2023/ 638

Dated: 25-04-2023.

Subject: Utilization of College Local Funds / salary of College Local Fund employees.

A meeting of College Advisory and College Local fund Committee was held today on 20th of April 2023 at 11:00 in the office chamber of the Principal. The meeting was presided by Dr. Shamim Ahmed Azad, Principal and following committee members were present in the meeting.

1. Prof. Javed Iqbal Mughal	Convener	
2. Dr. Anwer Shah	Member	
3. Dr. Bashir Ahmed	Member	
4. Prof. Mohd Sadeeq	Member	
5. Prof. Nater Parkash Sharma	Member	
6. Prof. Abdul Karim	Member	
7. Dr. Mohd Sajar	Member	
8. Dr. Shamim Akhter	Member	
9. Dr. Mohd Saleem Wani	Member	
10. Prof. Aasia Rashid Bhat	Member	
11. Mr. Rakesh Puri	Member	
12. Mr. Anuj Bali	Member	

After the threadbare discussion regarding the agenda of the meeting i.e. salary of College Local Fund Employees working in the college. The Committee members have undergone thoroughly the proposal cum estimate prepared by the College Advisory and Local Fund Committee and submitted to the worthy Principal. It is unanimously decided by all members of the house and recommended to pay the salary during the session 2023-24 from the below mentioned college funds/ accounts. The detail of local funds is as follows:

Name of Fund	Month	Amount required in Rs.
College maintenance/ Building fund	April & May, 2023	657000
R/R Fund	June 2023	328500
Games/Sports Fund	July & Aug. 2023	657000
Lab. Fund	Sept. & October 2023	657000
University Fund	Nov & Dec. 2023	657000
Miscellaneous Fund	Jan. 2024	328500
Boys Hostel Fund	Feb. 2024	328500
Girls Hostel Fund	March 2024	328500
Total		3942000

College Local Fund Committee:

1. Prof. Javed Iqbal Mughal	Convener	
2. Prof. Ghulam Abass	Member	
3. Prof. Mohd Iqbal Raina	Member	
4. Dr. Taseem Ahmed	Member	
5. Prof. Asif Ajaz Lone	Member	
6. Mr. Rakesh Puri	Member	
7. Dr. Shakeel Ahmed	Member	
8. Mr. Anuj Bali	Member	

**MINUTES OF THE MEETING
HELD IN THE OFFICE OF THE PRINCIPAL
DATE: 02/08/2023 // VENUE: PRINCIPAL'S CHAMBER**

A meeting of Local Fund Committee was convened under the chairmanship of the Principal Dr Shameem Ahmed Azad today on 02/08/2023 in connection with the enhancement of wages of local fund employees of the College consequent upon Govt. Order No: 32-F of 2023 dated 21-02-2023 wherein the sanction has been given to enhancement of wages by Rs 330/- per month w.e.f 17-10-2022. We were in receipt of a detailed representation of all the College Local Fund Employees for the implementation of the Govt. Order on the enhancement of their wages which this office received via email. In response to the said representation of the LF employees, the committee meeting was convened by the Principal in his office. The members present at the meeting were as under:

- | | |
|--------------------------------|--------------------------|
| 1. Prof Javed Mughal | HoD English |
| 2. Prof Ghulam Abass | HoD Botany |
| 3. Dr Bashir Ahmed | HoD Physics |
| 4. Prof Mohd Sadeeq | HoD Chemistry |
| 5. Prof M A Dar | Dept of Botany |
| 6. Prof Assadullah Khan | Dept of Chemistry |
| 7. Dr Nazakat Hussain | HoD History |
| 8. Dr Shamim Akhter | HoD Zoology |
| 9. Mr. Mohd Kafait | Clerk |

Following decisions have made taken at the meeting with a common consensus.


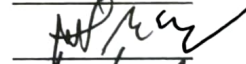
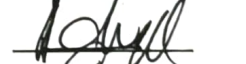

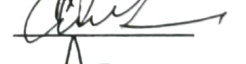




1. The order is broad-based in itself fixing up the rates of wages of the local fund employees in various categories viz unskilled, semi skilled, skilled and highly skilled. The higher/ technical rates of wages have been subjected to the production of corresponding qualifications.
2. In this connection while the proceedings of the meeting were going on, the Principal had a telephonic consultation of the Director Finance Higher Education Department and requested him for a detailed clarification in regard to the enhancement of wages of local fund employees other than

those who fall in unskilled category. The Director Finance revealed that the matter of enhancement of wages in favour of the Local Fund Employees other than Unskilled category has been referred to the department of Finance to seek proper direction and hence the wages of the afore-said categories of local fund employees can not be increased unless some decisive and categorical direction from the Finance Department does not follow. As per the telephonic instructions of the Director Finance, the enhancement of salary at the rate of Rs 330/- per month shall apply to all the local fund employees who are unskilled. In regard to the enhancement of salary of Semi-Skilled, Skilled and Highly Skilled, the separate directions will be issued from the department of Finance.

3. It has hence been unanimously decided at the meeting to enhance the wages of the unskilled employees at the rate of Rs 11/ per day & total of Rs 330/- per month.
4. Also this initiative has been taken keeping in view the implementation of this order by the Nodal Principal of Jammu Division where this enhancement of wages of Local Fund Employees has already been made.

Committee:

- | | |
|-------------------------|-------------------|
| 1. Prof Javed Mughal | HoD English |
| 2. Prof Ghulam Abass | HoD Botany |
| 3. Dr Bashir Ahmed | HoD Physics |
| 4. Prof Mohd Sadeeq | HoD Chemistry |
| 5. Prof M A Dar | Dept of Botany |
| 6. Prof Assadullah Khan | Dept of Chemistry |
| 7. Dr Nazakat Hussain | HoD History |
| 8. Dr Shamim Akhter | HoD Zoology |
| 9. Mr. Mohd Kafait | Clerk |


PRINCIPAL